

**NEKF Committee Meeting
8th March 2020 11.00- 1.00
The Vintage Inn
Scotch Corner
Richmond
DL10 6NP**



Minutes

- 1. Present** Jerry Swift, John Dobson, Kate Hinton, Fiona Wilkinson, Duncan Brown, Shirley Heron
All present - no apologies
Kate proposed that Shirley be co-opted onto the committee.
Seconded by Jerry Agreed.
- 2. Minutes of the last meeting 20.10.19**
Agreed as accurate record
- 3. Matters arising**
Any items not covered on the agenda (eg. website)
According to a test done by John, Peter Moore now has access to the website as an administrator and editor. He has not replied to a confirmatory email sent to him by Kate.
All committee members to have Peter's email address **JD**
- 4. Matters arising from the AGM especially**
Club fees - the constitution needs amending to read that subs are now for individuals not families **JS/ JD**
Kite making workshops. Jerry reported on workshops he had attended in Swindon. Agree he should advertise future ones to NEKF members to see if there is interest in attending. **JS**
Club assets
Went through the list previously circulated by Duncan.
Agreed to write off gazebo, generator and PA system. They have got wet and are longer used, as we don't organise our own events.
Fred to be informed **DB**
Duncan now stores most of the Air Gallery, Friendship kite, generator, arena stakes, rope and signs, also a number of club kites
15 Rainbow Deltas
One Air gallery is with Pauline and 5 with Chris Beel
Fiona stores 20 stakes, rope and signs.
Kate stores 18 Rainbow Deltas.
Walkie Talkies are at John's and are to go Duncan. **KH JD**
Items needed for events can be picked up from Duncan if he is not attending.
Air banner and lifter cannot be located. Email and photo to be circulated to all members to try to locate them **DB JS**

Thanks to Duncan for tracking down our assets and storing much of it.

Event Calendar 2020

Made amendments to the calendar as previously circulated. Version to be finalised and circulated to members and placed on website **KH JD**

Duncan has asked for £30 contribution from Sunderland for us to provide the Rainbow Deltas at two events at Herrington Park. **DB**

Agreed that if they cannot come up with this we will attend the event, but not take the deltas. **DB**

We will need numbers for camping in Wensleydale nearer the time. **FW**

5. Safeguarding children and adults at risk

Made some amendments to the previously circulated draft policy.

Add Jerry as safeguarding officer, add para saying that anyone with concerns should contact Jerry, move para about adults to the top. **JD JS**

Then send to all members with covering message and place on website **JD**

Other safety issues

We need to manage expectations re number of Rainbow Deltas being flown

Recording of accidents – agreed to make a written record at the time and email it to Jerry and the committee. Refer to first aiders if appropriate. **ALL**

Use BKFA Incident Recording Form – put onto website **JD**

Also put blank Risk Assessment Form onto website **JD**

All documents should be dated **??**

6. AOB

Website

Members area Password now needed by all individual members rather than households. Password will change shortly. **JD**

Agreed that Shirley will help John see that all the updating of the website is done **SH**

So far 24 members have paid. 20 to chase up **JD**

Photos It would be good to have more pictures of people flying kites but there are privacy constraints. Best if they are of back view. Jerry has a few and we can take more of back views **ALL JS JD**

Kite Calendar Agreed to ask Graham to put our fly-ins onto Kite Calendar **FW**

Insurance documents General ones can go onto the website but our cover note will be sent privately to those that need it. **JS**

Puffin Festival With current arrangements we are not interested in attending this event. **KH**

7. Date of next meeting

June 21st 11.-00 - 1.00 at Souter Lighthouse Book room **FW**

Apols. from Shirley – not able to attend.